

BILLING APPLICATION

Your Trusted Gateway to 72+ Countries with Our Seamless Services





ABOUT US We will provide easy service to you

LeafTech.in is your trusted destination for cutting-edge website and software development solutions.With a team of skilled professionals, we transform your ideas into digital realities, crafting websites and software that empower your business for success in today's digital landscape

13Th Year's of Experiance



5223 CUSTOMUSER USING THIS APPLICATION MODULES WE COVER

Purchase Module

We kick off the process by diving deep into your business's operations. We take the time to identify the exact problems you're facing.



st

Quotation Module

Our dedicated team works diligently to design a solution that not only tackles your problems but also aligns with your long-term goals.



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Billing and Accounting

This stage ensures that you have a clear picture of what to expect and allows us to make necessary adjustments based on your feedback.

Stock Management

We believe that your involvement in the development process is vital. Your approval and feedback matter at every step.



DEMO SOFTWARE Testing Credentials

https://leaftech.co.in/billing_applications/

Username : Admin Password : 12345

The features of the actual software may be different in understanding documentation is just a guideline of our proposed projects though we recommend you to test all features before purchase





Billing Application Introduction

Welcome to the comprehensive documentation for our state-of-the-art Billing Application. This application is designed to streamline and simplify the invoicing, payment, and financial management processes for businesses of all sizes. Whether you are a freelancer, small business owner, or part of a larger enterprise, our Billing Application is tailored to meet your invoicing and financial needs. The primary purpose of our Billing Application is to provide an efficient and user-friendly platform for creating, managing, and tracking invoices, while also facilitating seamless financial transactions.

Key Features

- Customer Management: Easily create and manage customer profiles with detailed information, ensuring accurate billing and communication.
- Invoicing: Generate professional and customizable invoices effortlessly. Track and manage invoice status, from creation to payment.
- Payments: Record and manage payments efficiently, supporting various payment methods and providing real-time payment updates.
- Expense Tracking: Keep a detailed record of business expenses, categorize them, and generate insightful expense reports.
- Reports: Access comprehensive financial reports to gain insights into your business's performance and make informed decisions.

How to Use This Documentation

This documentation is a comprehensive guide to help you navigate and utilize the various features of our Billing Application. Whether you are a first-time user or an experienced administrator, you will find step-by-step instructions, best practices, and tips to make the most out of our application.

Begin your journey to streamlined financial management with our Billing Application. If you have any questions or need assistance, our support team is ready to help you.

Thank you for choosing our Billing Application. We look forward to being part of your success!



Dashboard Overview

The Dashboard provides a snapshot of your business's financial health at a glance and current stock availability of product. We can apply filter to purchase order list Export list in CSV, Excel, PDF, Print.

Key Functionalities

- **1. Revenue Overview:**
 - View total revenue, broken down by time
 - periods (day, week, month, year).
 - Track revenue trends and identify peak periods

2. Invoice Status:

- Monitor the status of your invoices, including paid, pending, and overdue.
- Take immediate action on overdue invoices directly from the dashboard.

3. Expense Summary:

- Analyze your business expenses with a summary of total expenses and categories.
- Ensure efficient cost management.

4. Customer Insights:

• Quick access to customer-related metrics, such as top-paying

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Add New Invoice	158	3 Inch Foot Valve Jain		3 Inch Foot Valve Jain	8481	Pipes	Foot Valves	NULL	-	
All Invoice list	157	1hp KOEL MM1.25.25.01.01 EC		1hp KOEL MM1.25.25.01.01 EC	8413	Water Pumps	Self Priming Pump Set	2	-	
Purchase and Sates Repors	156	KDI 527 5hp 80*65 KBL Three phase Monoblock		KDI 527 5hp 80*65 KBL	8413	Water Pumps	Mono Block Pump Set	NULL	-	
Products <	155	KDI 852 7.5hp 65*50 Monoblock Pump Set Three Phas	se	KDI 852 7.5hp 65*50 Monoblock	8413	Water Pumps	Mono Block Pump Set	0	-	
Add Product	154	KDI 550 5hp 50*40 Monoblock Pump Set Three Phase		KDI 550 5hp 50*40	8413	Water Pumps	Mono Block Pump Set	0	-	
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All Vendors										



Welcome to the Products documentation for our Billing Application. This guide is designed to assist you in efficiently managing your products and services within the application for seamless invoicing and inventory control.

The Billing Application's Product Management module allows you to centralize your product or service information, making it easy to generate invoices and track stock levels.

Key Functionalities:

1. Adding a New Product/Service:

- Navigate to the "Products" or "Services" section in the application.
- Click on the "Add Product" or "Product" button/Form.
- Fill in the required details, including product name, description, and pricing.

2. Managing Product/Service Information:

- Locate the product or service in the list.
- Click on the product or service name to access its details.
- Update the necessary information and save the changes.

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Admin Dashboard	Add New Product						
Le Purchase Orders <	Product ID	163					
O Add New Purchase Quote	Product	* Product Name					
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O All Invoice list	(Note : Fields with * are mandatory.)						
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O Add Vendor							
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Product Master

Key Functionalities:

- 1. Viewing All Products:

- Navigate to the "Products" section using Excel in the application.
- The default view will include both active and inactive products.

2. Filtering Active Products:

- Utilize filtering options to view only active products.
- Adjust settings to display products based on their availability for purchase.

3. Identifying Inactive Products:

- Inactive products are typically marked or highlighted in the product list.
- Access the product details to check its status and reason for inactivity.
- 4. Exporting, Updating and Deleting : Exporting list in CSV, Excel, PDF, Print.

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board	All acti	ve products								Home / Produc			
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	155	KDI 852 7.5hp 65*50 Monoblock Pump Set Three Ph	ase	KDI 852 7.5h	p 65*50 Monoblock		8413	Water Pumps	Mono Block Pump Set	ß			
por s	154	KDI 550 5hp 50*40 Monoblock Pump Set Three Pha	se	KDI 550 Shp	50*40		8413	Water Pumps	Mono Block Pump Set	B			
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Product Master

- Log in to your account and navigate to the
 - "Categories" section.
 - Familiarize yourself with the existing
 - categories or create new ones
 - Input the category and any additional details.
 - Save the category to make it available for product association.
 - Access the "Products" section and use filtering options to view products by category.
 - This view allows you to manage products more efficiently based on their assigned categories.
 - Utilize filtering options to view Category of products.
 - Adjust settings to display products based on their availability for purchase.
 - Exporting, Update and Delete products Exporte list in CSV, Excel, PDF, Print.

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min Dashboard	Category		
Purchase Orders <	cataid :	13	
Add New Purchase Quote	Category Name :	* Enter Category Name	
All Purchase Quote list	(Note : Fields with * are mandatory.)		
Quotation Orders <			
Add New Quotation	Submit		
All Quotation list			
Performa Invoice Orders ⊀	Department List		
O Add Performa Invoice	, Copy CSV Excel PDF Print Colum	n Visibility =	Search:
All Performa Invoice list	CatalD		r dia
a Invoice Orders <	Catalb	Category Name	EOR
Add New Invoice	1	Water Pumps	Edit
) All Invoice list	2	Cables	Edit
Purchase and Sales Report			
Products <	3	Pipes	Edit
) Add Product	4	Control Panels	Edit
All Product	5	Capacitors	Edit
Categories			
Sub Categories	6	Flour Mill	Edit
vendor <	7	Miscellaneous	Edit
) Add Vendor			_
All Vendors	8	Control Panels and Startors	Edit
Customers Add Customer	9	Ropes	Edit
Add Customers	10	Bare Motor	Edit

Product Master



- Log in to your account and navigate to the "Sub Categories" section.
- Familiarize yourself with the existing Sub categories or create new ones
- Input the category and any additional details.
- Save the category to make it available for product association.
- Access the "Products" section and use filtering options to view products by category and Sub Category.
- This view allows you to manage products more efficiently based on their assigned categories and Sub Categories.
- Utilize filtering options to view Category and Sub Categories of products.
- Adjust settings to display products based on their availability for purchase.
- Exporting, Update and Delete products Exporte list in CSV, Excel, PDF, Print.



Product Master

Sub Category

✓	

		Search:
у	Edit	Delete
bmersible Pump Set	Edit	Delete
Is Float Sensors	Edit	Delete
Is Dry Run Auto Switch	Edit	Delete
ind cable	Edit	Delete
nn Pipe 28kgs	Edit	Delete
D Running Capacitor	Edit	Delete
n Flat Submersible Cable	Edit	Delete
mm Garden Pipe	Edit	Delete
e round cables	Edit	Delete
Submersible Pump Set	Edit	Delete

Key Functionalities:

- 1. Accessing Vendor Management:
 - Log in to your account and navigate to the "Vendors" section.
 - Familiarize yourself with the list of registered vendors.
- 2. Adding a New Vendor:
 - Click on the "Vendor/Customer" button/ Form.
 - Input the required details, including vendor name, contact information, and any additional details.
 - $\circ\,$ Save the vendor information.
- 3. Managing Vendor Information:
 - Access the "Vendors" section to view and manage vendor information.
 - Click on a vendor's name to edit or review their details.





Logout
Home / Vendor
Mobile Number
pan Number
City
Select State 🗸

Key Functionalities:

1. Accessing All Vendors List:

- Log in to your account and navigate to the "Vendors" or "All Vendors" section.
- The default view will display a complete list of all registered vendors.

2. Viewing Vendor Details:

- Click on the name of a vendor to access detailed information.
- Review contact details, transaction history, and any additional information associated with the vendor.

3. Filtering and Sorting Options:

- Utilize filtering options to narrow down the list based on vendor status, alphabetical order, or other criteria.
- Sorting options allow you to organize the list for better visibility.

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fmin Dashboard	All Vendors		
• Purchase Orders <	Vendor List		
O Add New Purchase Quote			
O All Purchase Quote list	Copy CSV	Excel PDF Print Column Visi	ibility -
Quotation Orders <	Vendor ID	Full Name	Company N
O Add New Quotation	19	Mr:Akshay Ulhas Doshi	XYZ
O All Quotation list	18	Mr: Suresh R	XYZ
• Performa Invoice Orders 🔇	17	Mr: Shubham Gaikwad	XYZ
O Add Performa Invoice	16	Mr:Rohan Mehta	XYZ
O All Performa Invoice list	17	Marketik Kalen	WV7
Invoice Orders <	15	Mr.Amit Katre	ATZ
O Add New Invoice	14	Mr:Dhanjay Nikam	XYZ
O All Invoice list	13	Kannan G	XYZ
• Purchase and Sales Report	12	Mr:Sunil Tiware	XYZ
Products	11	Sanmesh Engineers	XYZ
O Add Product	10	Mr:Manish Mishra	XYZ
O All Product	Showing 1 to 10 of	19 entries	
O Categories			
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• Vendor <			
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Email	Contact	Address	City	Pincode	State	Edit
xyz@gmail.com	7894561231	2, pqstd Imon	Kolhapur	400001	Maharashtra (MH)	ß
xyz@gmail.com	7894561231	2, pqstd Imon	Coimbatore	400001	Tamilnadu (TN)	ß
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xyz@gmail.com	7894561231	2, pqstd Imon	Kolhapur	400001	Maharashtra (MH)	ß

Key Functionalities:

1. Adding a New Customer:

- Navigate to the "Customers" section in the application.
- Click on the "Add Customer" button / Form to create a new customer profile.
- Input the required details, including customer name, contact information, and any additional details.

2. Managing Customer Information:

- Access the "Customers" section to view and manage a list of all registered customers.
- Click on a customer's name to access and edit their information.

	=
Admin Dashboard	Add Customer details
🔓 Purchase Orders 🔹 <	*Customer Name
O Add New Purchase Quote	
O All Purchase Quote list	* Company Name
acquotation Orders <	Email id
O Add New Quotation	GST Number
O All Quotation list	Address
🍰 Performa Invoice Orders ⊀	
O Add Performa Invoice	Pincode
O All Performa Invoice list	(Note - Elelds with * are mandatony)
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O Add New Invoice	Add User Now
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 Add New Invoice All Invoice list Purchase and Sales Report Products 	Add User Now
 Add New Invoice All Invoice list Purchase and Sales Report Products Add Product 	Add User Now
 Add New Invoice All Invoice list Purchase and Sales Report Products Add Product All Product 	Add User Now
 Add New Invoice All Invoice list Purchase and Sales Report Products Add Product All Product Categories 	Add User Now
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 Add New Invoice All Invoice list Purchase and Sales Report Products Add Product All Product All Product Sub Categories Sub Categories Add Vendor All Vendors 	Add User Now
 Add New Invoice All Invoice list Purchase and Sales Report Products Add Product Add Product Categories Sub Categories Sub Categories Add Vendor All Vendors All Vendors Customers 	Add User Now

Logout		
Home / Customers		
	ile Number	
	Number	

Key Functionalities:

1. Accessing Customer List:

- Navigate to the "Customers" section in the application.
- Explore the complete list of registered customers for a quick overview.
- 2. Viewing Customer Details from the List:
 - From the customer list, click on the name of a customer to access detailed information.

3. Filtering and Sorting Options:

- Utilize filtering options to streamline your view based on customer status, alphabetical order, or other criteria.
- Experiment with sorting options to organize the list as per your preference.
- 4. Editing Customer Information:
 - To update customer details, click the
 "Edit" button on the customer's profile.
 - Input the necessary changes and save the updated information.
- 5. Exporting, Updating and Deleting : Exporting list in CSV, Excel, PDF, Print.

oftware										Logout
a All	Customers								Ho	me / All Customers
lers 🤇 C	Customer List									
irchase Quote	Copy CSV Excel	PDF Print Column Visibility -							Search:	
ders <	Customer ID	Full Name	Company Name	Email	Contact	Address	City	Pincode	State	Edit
otation	126	Mr:Sujay Shinde	MNOP PQRS	abcd@gmail.com	9638527411	123, abcd pqrst	Mumbai	400003	Maharashtra (MH)	ß
ist	125	Mr:Pradeep Balwant Talkar	MNOP PQRS	abcd@gmail.com	9638527411	123, abcd pqrst	Mumbai	400003	Maharashtra (MH)	ß
e Orders <	124	Mr:Mayur Sutar	MNOP PQRS	abcd@gmail.com	9638527411	123, abcd pqrst	Mumbai	400003		B
voice	123	Mr:Amar Shinde	MNOP PQRS	abcd@gmail.com	9638527411	123, abcd pqrst	Mumbai	400003	Maharashtra (MH)	ß
oice list	122	Mr:Bharat D Sathe	MNOP PQRS	abcd@gmail.com	9638527411	123, abcd pqrst	Mumbai	400003	Maharashtra (MH)	C.
	121	PVR Projects Limited	MNOP PQRS	abcd@gmail.com	9638527411	123, abcd pqrst	Mumbai	400003	Maharashtra (MH)	e
	120	Mr:Shirish Kumthekar	MNOP PQRS	abcd@gmail.com	9638527411	123, abcd pqrst	Mumbai	400003	Maharashtra (MH)	C.
Report	119	Mr:Somdatta Patil	MNOP PQRS	abcd@gmail.com	9638527411	123, abcd pqrst	Mumbai	400003	Maharashtra (MH)	ß
	118	Mr: Chandrakant Powar	MNOP PQRS	abcd@gmail.com	9638527411	123, abcd pqrst	Mumbai	400003	Maharashtra (MH)	C.
	117	Mr:Abhijeet Ardalkar	MNOP PQRS	abcd@gmail.com	9638527411	123, abcd pqrst	Mumbai	400003	Maharashtra (MH)	ß
s	howing 1 to 10 of 126 er	ntries						Previous	1 2 3 4 5	13 Next
< .										
4										

Customers

Key Functionalities:

- 1. Creating a Purchase Order from a Vendor:
 - Navigate to the "Purchase Orders" section in the application.
 - Click on the "Create New Purchase Order" button.
 - Input the vendor details, including name, contact information, and relevant purchase order details.
- 2. Managing Vendor-Specific Purchase Orders:
 - Access the "Purchase Orders" section to view a list of all created purchase orders.
 - Filter or sort the list to view purchase orders specific to a particular vendor.
 - Click on a purchase order to review, edit, or update its details.
 - 3. Linking Vendor-Specific Purchase Orders to Invoices:
 - When creating an invoice related to a specific vendor, associate it with the relevant purchase order. This linkage ensures accurate records and streamlined financial transactions for specific vendors. Auto GST, IGST calculations according to the state and product info.

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Admin Dashboard	Add New Purchase Order												
Lo Purchase Orders <	Order Information												
O Add New Purchase Quote	Purchase ID	7	.17			Date	11	-12-2023	Logol Comparison Comparison Comp				
O All Purchase Quote list	Add New Purchase Order Order Information Purchase ID 117 Date State * Sta												
Quotation Orders <	State	matco											
Add New Quotation	Order Descrpition		Jule / Hornes										
All Quotation list Performa Invoice Orders													
Add Performa Invoice	Select Product		*	0	0	0	0] [0	0	ADD			
O All Performa Invoice list	Sr.No.	Name Of Product		Price	CGST + SGST	IGST	Discount	Qty	Amount	Remove			
Lo Invoice Orders <	1	Unique Panels Floa	t Sensors	200	9	0	5	5	1085	Remove			
O Add New Invoice	2	Rotec Open Well P	imp Set 1.5hp SP	1500	5	10	5	101	164320	Remove			
O All Invoice list								Total	165405				
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O Categories													
O Sub Categories													
🏖 Vendor <													
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Key Functionalities:

1. Accessing All Purchase Orders:

- Navigate to the "Purchase Orders" section in the application.
- The default view will display a comprehensive list of all created purchase orders.
- 2. Viewing Purchase Order Details:
 - Click on the purchase order name or reference number to access detailed information.
 - This view provides a comprehensive overview of the purchase order, including vendor details, item quantities, and other relevant information.
 - 3. Filtering and Sorting Options:
 - Utilize filtering options to narrow down the list based on purchase order status, vendor, or other criteria.
 - Sorting options allow you to organize the list for better visibility.
 - 4. Exporting, Updating and Deleting : Exporting list in CSV, Excel, PDF, Print.

Copy CS	V Excel PDF Print	Column Visibility 🔻				Se	arch:
Sr. no.	Date	Purchase ID	Customer Name	State	Total amount	Purchase Details	Remove
1	26/09/2023	115	Mr:Akshay Ulhas Doshi (XYZ)	Maharashtra (MH)	11550	View	Delete
2	26/09/2023	116	Dadasaheb Tiware (XYZ)	Maharashtra (MH)	59900	View	Delete
3	13/09/2023	114	Dadasaheb Tiware (XYZ)	Maharashtra (MH)	12900	View	Delete
4	12/09/2023	113	Prashant Kesere (XYZ)	Maharashtra (MH)	26568	View	Delete
5	08/09/2023	111	Prashant Kesere (XYZ)	Maharashtra (MH)	22324	View	Delete
6	08/09/2023	112	Mr: Suresh R (XYZ)	Tamilnadu (TN)	7119.99	View	Delete
7	01/09/2023	110	Mr:Amit Katre (XYZ)	Maharashtra (MH)	39000	View	Delete
8	21/08/2023	108	Prashant Kesere (XYZ)	Maharashtra (MH)	28930	View	Delete
9	21/08/2023	109	Prashant Kesere (XYZ)	Maharashtra (MH)	37495	View	Delete
10	08/08/2023	107	Mr: Shubham Gaikwad (XYZ)	Maharashtra (MH)	15576	View	Delete

ce Orders

All Purchase list

Key Functionalities:

1. Accessing Purchase Details:

- Navigate to the "Purchase Details" section in the application.
- Click on the specific purchase entry to access detailed information.
- 2. Viewing Detailed Purchase Information:
 - The purchase details view provides a comprehensive overview of the purchase, including vendor details, items, quantities, costs, and any additional information.

3. Editing Purchase Details:

- If necessary, click on the "Edit" button within the purchase details view to make changes.
- Update relevant information such as quantities, costs, or vendor details.

4. Print Purchase Order:

Can print purchase order as a bill for vendor or customer by clicking print purchase order button.

Leaftech Software	=	
min Dashboard	Purchase Details Purchase Id-115	
Purchase Orders <	Customer's Details	
Add New Purchase Quote All Purchase Quote list	Vendor Name	
Quotation Orders <	Mr:Akshay Ulhas Doshi	
Add New Quotation	Mobile	
All Quotation list	7894561231	
Performa Invoice Orders ⊀	Address	
Add Performa Invoice	2, pqstd Imon	
All Performa Invoice list	State	
nvoice Orders <	Maharashtra (MH)	
Add New Invoice	GST number	
All Invoice list	21A41702431L128	
Purchase and Sales Report	Description Of Products	
Products <		
Add Product	Product Name	F
All Product	1hp/14 stage VV4 Kirloskar KOEL WF 32mm	F
Categories		
) Sub Categories		
vendor <		
Add Vendor		
All Vendors		
Customers <		



rice	Qty	Total	Тах	Discount	Amount				
		XFHYR6754F							
PAN number									
400001									
		Pincode							
		Kolhapur							
		City							
		xyz@gmail.com							
		Email							
	XYZ								
		Company Name							
		Print Purchase Order				Date :26-September-20			
						Logou			

Rs. 11550

Grand

- Pdf print of purchase order
- The purchase details view provides a comprehensive overview of the purchase, including vendor details, items, quantities, costs, and any additional information.

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Purchase Bill pdf

- Overview of the Quotation Module
- Creating a New Quotation
- Initiating a Quotation
- Adding Customer Information
- Selecting Products or Services
- Customizing Quotation Details
- Adding, Editing, and Deleting Items
- Quantity, Unit Price, and Total Amount
- Tax Settings
- Applying Discounts
- Including Extra Charges
- Subtotal and Grand Total Calculation
- Retaining Customer and Product Information
- Downloading as PDF
- Customizing Email Templates
- Monitoring Quotation Status
- Generating Reports
- Exporting Reports
- Linking Quotations to Invoices
- Synchronizing Customer and Product Information

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Create Quotation

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1. Accessing the All Quotations List

- Navigating to the Quotations Section
- Understanding Filters and Sorting Options

1. Viewing Quotations

- List of Quotations
- Key Information Displayed
- Quick Actions (Edit, Delete, Convert)
- 2. Filtering and Sorting Options
 - Customizing the Displayed Quotations
 - Sorting by Date, Status, or Customer

3. Advanced Search Functionality

- Utilizing the Search Bar Effectively
- Searching by Customer, Status, or Date Range
- 5.Exporting Quotations List
 - Generating Reports
 - Exporting Data for External Use
- 6. Exporting, Updating and Deleting : Exporting list in CSV, Excel, PDF, Print.

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All Vendors				
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Contact

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All Quotation Orders

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14, qwert yuiop, Kolhapur, Maharashtra (MH), 400015	77950	View	Edit	Delete
14, qwert yuiop, Morjim, Goa (GA), 400015	15800	View	Edit	Delete
14, qwert yuiop, Kolhapur, Maharashtra (MH), 400015	18600	View	Edit	Delete
14, qwert yuiop, Sangolda, Goa (GA), 400015	52706	View	Edit	Delete
14, qwert yuiop, Chennai, Tamilnadu (TN), 400015	55980	View	Edit	Delete
14, qwert yuiop, Kolhapur, Maharashtra (MH), 400015	56000	View	Edit	Delete
14, qwert yuiop, Miraj, Maharashtra (MH), 400015	19275	View	Edit	Delete
		Previous 1 2 3	4 5 .	8 Next

Key Functionalities:

• Accessing Quotation Details:

• Navigate to the "Quotation Details" section in the application.

• Click on the specific quotation entry to access detailed information.

2. Viewing Detailed Quotation Information:

 The quotation details view provides a comprehensive overview of the quotation, including vendor details, items, quantities, costs, and any additional information.

3. Editing Quotation Details:

 If necessary, click on the "Edit" button within the quotation details view to make changes.

Update relevant information such as quantities, costs, or vendor details.
4. Print Quotation Order:

Can print quotation order as a bill for vendor or customer by clicking print purchase order button.

Leaftech Software = Smin Dashboard Quotation Details Quo-79 Quo-79 Leaftech Software Orders Customer's Details Add New Purchase Quote Vendor Name Add New Quotation Mr-Nilesh Vittal Patil Mobile T854561231 Add New Quotation Iddress Add Performa Invoice Orders Id, quert yuiop All Performa Invoice Orders Id, quert yuiop All Performa Invoice Iist Maharashtra (MH) Products Products Add Product Ish pKBL Pressure Booster SP Pump Set All Product Ish pKBL Pressure Booster SP Pump Set			
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Create Quotation

	Logout
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City	
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400015	

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			Shipping Charges	Rs. 0
			Grand Total	Rs. 39000

- Pdf print of Quotation order
- The Quotation details view provides a comprehensive overview of the quotation, including vendor details, items, quantities, costs, and any additional information.

Leaftech Software											
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Quotation Pdf

Leaftech Software PLOT NO 96, MUKTA SAINIK VASAHAT, Kolhapur 416005, Maharashtra - 27, India Email: info@leaftech.com Contact No. : +91 88884 44113 Quotation Date : 2023-09-07 Quotation No. : 79 GST No. : 27BWJPG9958F1ZC Address 14, qwert yuiop Kolhapur, Maharashtra (MH)(400015) GST Price Qty Total Discount GST IGST Amount 39000 1 39000 0 - IGST : 0 % Rs. 39000	Log		A SAINIK 416005, Idia ch.com 18884 44113	Leaftech Softwa PLOT NO 96, MUH VASAHAT, Kolhap Maharashtra - 27			
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Performa

1. Accessing Proforma Invoices

- Navigating to the Proforma Invoice Module
- User Permissions and Roles

2. Creating a New Proforma Invoice

- Initiating <u>a Proforma Invoice</u>
- Adding Customer Details
- Selecting Products or Services
- Customizing Proforma Invoice Information
- 3. Proforma Invoice Items
 - Adding, Editing, and Deleting Items
 - Quantity, Unit Price, and Total Amount
 - Tax Settings
- 4. Discounts and Additional Charges
 - Applying Discounts
 - Including Extra Charges
 - Subtotal and Grand Total Calculation

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All Product	Shipping Charges		0										
Categories	Terms & Conditions												
Sub Categories	Constantis		B	U 8 Source S	Sans Pro • 🔥 • 📰	ΞΞ. ⊞. Θ	■ ■ × > ?						
o Vendor <													
O Add Vendor													
All Vendors	Submit												
Customers <													

Performa Invoice Order

Invoice

• Accessing the All Invoice List

- Navigating to the Invoice Section
- Understanding Filters and Sorting Options
- Viewing Invoice
 - List of Quotations
 - Key Information Displayed
 - Quick Actions (Edit, Delete, Convert)
- Filtering and Sorting Options
 - Customizing the Displayed Invoice
 - Sorting by Date, Status, or Customer
- Advanced Search Functionality
 - Utilizing the Search Bar Effectively
 - Searching by Customer, Status, or Date Range
- Exporting Invoice List
 - Generating Reports
 - Exporting Data for External Use
- Exporting, Updating and Deleting : Exporting list in CSV, Excel, PDF, Print.

eaftech Software	=										Logout
1 Dashboard	Add New Invoid	ce									
urchase Orders <	Order Information										
Add New Purchase Quote	Sr. No.	151		Invoice No.	PP 2324 00151			Date	1	1-12-2023	۲
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stomers <	Submit										

Add Invoice

Invoice

- Accessing the All Invoice List
- Navigating to the Invoice Section
- Understanding Filters and Sorting Options
- Viewing Invoice.
- List of Invoice
- Key Information Displayed
- Quick Actions (Edit, Delete, Convert)
- Filtering and Sorting Options
- Customizing the Displayed Invoice
- Sorting by Date, Status, or Customer
- Advanced Search Functionality
- Utilizing the Search Bar Effectively
- Searching by Customer, Status, or Date Range
- Exporting Invoice List
- Generating Reports
- Exporting Data for External Use
 Exporting, Updating and Deleting :
- Exporting list in CSV, Excel, PDF, Print.

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n Dashboard	All Invoic	es		
urchase Orders <	Copy CS	V Excel PDF	Print Colum	n Visibility 🔻
Add New Purchase Quote	Sr. no.	Date	Invoice ID	Customer Name
All Purchase Quote list	1	26/09/2023	150	Mr:Sanket Mane
uotation Orders <				
Add New Quotation	2	26/09/2023	149	Mr:Sujay Shinde
All Quotation list				
erforma Invoice Orders 🔇	3	26/09/2023	148	Mr Shivam
Add Performa Invoice				
All Performa Invoice list	4	20/09/2023	147	Mr:Pradeep Balwant Talkar
voice Orders <	5	20/09/2023	146	Mr:Ravindra Samabji Kumbl
Add New Invoice				
All Invoice list	6	16/09/2023	145	Mr:Rajendra Lohar
urchase and Sales Repor	7	15/09/2023	144	Mr:Mayor Sutar
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Add Product	8	13/09/2023	143	Mr:Amar Shinde
All Product	9	12/09/2023	142	Mr:Nilesh Vittal Bhide
Sub Catagories				
endor <	10	08/09/2023	141	Mr: Chandrakant Powar
Add Vendor	Showing 1 to	10 of 115 entries		
All Vendors				

All Invoice Order

			Search:	
Contact	Address	Total amount	Invoice Details	Remove
7896321456 abcd@gmail.com	14, bcds trwa, Kolhapur, Maharashtra (MH), 400101	10000	View	Delete
7896321456 abcd@gmail.com	14, bcds trwa, Kolhapur, Maharashtra (MH), 400101	11800	View	Delete
7896321456 abcd@gmail.com	14, bcds trwa, Morjim, Goa (GA), 400101	15800	View	Delete
7896321456 abcd@gmail.com	14, bcds trwa, Kolhapur, Maharashtra (MH), 400101	2570	View	Delete
7896321456 abcd@gmail.com	14, bcds trwa, Kolhapur, Maharashtra (MH), 400101	5100	View	Delete
7896321456 abcd@gmail.com	14, bcds trwa, Kolhapur, Maharashtra (MH), 400101	8642	View	Delete
7896321456 abcd@gmail.com	14, bcds trwa, Kolhapur, Maharashtra (MH), 400101	12000	View	Delete
7896321456 abcd@gmail.com	14, bcds trwa, Kolhapur, Maharashtra (MH), 400101	10200	View	Delete
7896321456 abcd@gmail.com	14, bcds trwa, Kolhapur, Maharashtra (MH), 400101	36200	View	Delete
7896321456 abcd@gmail.com	14, bcds trwa, Kolhapur, Maharashtra (MH), 400101	9000	View	Delete
		Previous	1 2 3 4 5	12 Next

Invocie

Key Functionalities:

1.Accessing Invoice Details:

• Navigate to the "Invoice Details" section in the application.

• Click on the specific Invoice entry to access detailed information.

2. Viewing Detailed Invoice Information:

 The Invoice details view provides a comprehensive overview of the Invoice, including vendor details, items, quantities, costs, and any additional information.

3. Editing Invoice Details:

 If necessary, click on the "Edit" button within the Invoice details view to make changes.

• Update relevant information such as quantities, costs, or vendor details.

4. Print Invoice Order:

Can print Invoice order as a bill for vendor or customer by clicking print purchase order button.

Leaftech Software	=	
Admin Dashboard	Invoice Details	
Purchase Orders <	Customer's Details	
O Add New Purchase Quote	Vendor Name	
All Purchase Quote list	Mr:Sanket Mane	
Quotation Orders <	Mobile	
O Add New Quotation	7896321456	
O All Quotation list	Address	
20 Performa Invoice Orders <	14, bcds trwa	
O Add Performa Invoice	State	
O All Performa Invoice list	Maharashtra (MH)	
Lo Invoice Orders <		
O Add New Invoice		
O All Invoice list	Description Of Products	
20 Purchase and Sales Report	Product Name	Price
🚑 Products <	0.5 Classic 05 Super Tech Self Priming Pump Set	Rs. 2118.64
O Add Product		
O All Product		
O Categories		
O Sub Categories		
20 Vendor <		
O Add Vendor		
O All Vendors		
Lustomers <		

Create Invoice Order

	Logout
Print Invoice	Date :26-September-2023
Email	
abcd@gmail.com	
City	
Kolhapur	
Pincode	
400101	

Qty	Total	Tax	Discount	Amount
4	Rs. 8474.56	CGST : 9 % Rs. 762.71 SGST : 9 % Rs. 762.71	0	Rs. 10000
			Shipping Charges	Rs. 0
			Grand Total	Rs. 10000

Invoice

Pdf print of Invoice order The Invoice details view provides a comprehensive overview of the quotation, including vendor details, items, quantities, costs, and any additional information.

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	O All Purchase Quote list	PLOT NO 96, M VASAHAT, Kolh	UKTA SAINIK apur 416005,			Date : 26/09/2023 Invoice Id. : PP 2324 0032						
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Nature Classic Sproduct Payment Details For Authorised Signatory, All Product Name of Bank: Canara Bank Priya Pumps Categories Account Name: Leaftech Software Account Number: So3220000139 Sub Categories Branch: SME Kolhapur IFSC Code: CNR80005032 Inscritte Code FSU 048 S.No: S23D0132969 / Add Vendor Classic S Product Code FSU 048 S.No: S23D0132969 / Inscritte Code FSU 048 S.No: S23D0132969 / All Vendors S23A0126215/S23A0126214 Goods Once Sold Cannot be returned back Add Customers Goods Once Sold Cannot be returned back Inscritte Code FSU 048 S.No: S23D0132969 /	Add Product											· · · ·
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Invoice Pdf

Reports

Purchase and Sales Report

1. Generating Purchase Reports:

- Navigate to the "Reports" section and select "Purchase Reports."
- Input relevant parameters such as date range, vendors, or specific products.
- Generate detailed reports outlining purchase transactions and costs.

2. Generating Sales Reports:

- Navigate to the "Reports" section and select "Sales Reports."
- Input relevant parameters such as date range, clients, or specific products.
- Generate detailed reports outlining sales transactions and revenue.

Leaftech Software	=			
Admin Dashboard	Purchase	& Sales report Pro	oduct Wise	
🍰 Purchase Orders 🛛 🔇	Product :	Select Product		
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dd-mm-yyyy						

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One point communication

24/7 support for maintenance

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Billing and Stock Managment Application

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Inventory	Accounting	
Purchase	Recovery	
Reports	Billing	

Customer Relationship Management (C.R.M.)

empowers your organization to excel in building, maintaining, and nurturing those all-important customer connections.





<u>Sales and</u> <u>Distribution E.R.P.</u>

In the dynamic world of commerce, managing sales and distribution operations efficiently is crucial for your business's success.



FESTIMONIAL Future of Software Solutions with LeafTech



Task Management

it's a tool that helps you regain control of your tasks and be more productive. Here's why LeafTech is the ideal choice for your task





Manufacturing E.R.P.

we offer a comprehensive and tailored Manufacturing Enterprise Resource Planning (ERP) solution designed specifically for Factories.





Appointment Management

we understand the significance of seamless appointment management in today's fastpaced world.



Future of Software Solutions with LeafTech

WEBSITE	SOFTWARE	MOBILE APPLICATIONS DEVELOPMENT	BRANDING	VIDEO MAKING & PHOTOGRAPHY	DIGITAL MARKETING
 Static Dynamic E-Commerce Online ERP CRM CMS 	 Network Stand Alone ERP Custmised Electronic Device Interface 	1. Android 2. IOS 3. Windows 4. Hybrid 5. Web U Interface	1. Logo 2. Presnetation 3. Stationary 4. Clothing 5. Email Designs	 Short Films Presentation Candid Photo. Product Photo. Factory Photo. WildLife Photo. 	1. Social Media 2. Email 3. SMS 4. SEO 5. Content Designs

Get in Touch

We're just a message away! Reach out to us via phone, email, or the contact form below. Our dedicated team of experts is ready to assist you with your inquiries and provide tailored solutions that meet your specific needs.





